

# Western Jubilee Warehouse

DBA Monitor Lane Properties, LLC

433 E. Cucharras Street

Colorado Springs, CO 80903

719-635-7776 somagency@aol.com

## *Friends of the Western Jubilee Warehouse Private Renter Information/Agreement*

RENTER agrees there shall be no public promotion of this Event and guests shall attend *by invitation only*.

Date(s) of  
Event: \_\_\_\_\_

Description of  
Event: \_\_\_\_\_

Approximate Attendance:  
\_\_\_\_\_

Time of Event  
(appx): \_\_\_\_\_

Access Time For Set Up (appx): \_\_\_\_\_

Tear Down (appx): \_\_\_\_\_

Areas of Usage: Theater \_\_\_\_\_? Adjoining Santa Fe Room \_\_\_\_\_? Adjoining  
outside Areas \_\_\_\_\_?

*Please answer the following questions to the best of your ability.*

Who Referred you to the Western Jubilee Warehouse? \_\_\_\_\_

RENTER to use Theater Stage & Stage lighting? ( yes / no ) \_\_\_\_\_

RENTER to use Theater Sound System with up to 4 microphones? ( yes / no ) \_\_\_\_\_

RENTER to provide Sound System? ( yes / no ) \_\_\_\_\_

RENTER to provide Entertainment? ( yes / no ) *please describe* \_\_\_\_\_  
\_\_\_\_\_

RENTER interested in Entertainment suggestions? ( yes / no ) \_\_\_\_\_

RENTER is to provide all personnel needed for Event: *host, greeters, parking and all other.*

RENTER may place signage for event in front of gate area.

RENTER to provide refreshments/catering/beverages for Event? *Please consult.*

RENTER shall not sell alcoholic beverages on the premises.

RENTER notes restrooms are not handicap accessible that adjoin the theater. Please consult should special arrangements be required to access handicap restrooms without stairs.

RENTER shall be solely responsible for this Event, its guests, staff, the Western Jubilee Warehouse and its belongings. Renter agrees to leave the premises in the same condition in which it was found.

RENTER to provide Western Jubilee Warehouse Management with one principal and responsible Contact to communicate with, if/as needed, during the Event.

\_\_\_\_\_  
Name                      Cell

WESTERN JUBILEE WAREHOUSE may provide additional chairs and tables for your event. *Please consult.*

WESTERN JUBILEE WAREHOUSE will provide an additional amount of private parking for your event. *Please consult.*

RENTER agrees that it accepts the premises "As Is" and agrees to hold harmless and indemnify Scott and Kathie O'Malley, Monitor Lane Properties, LLC, Western Jubilee Recording Company, LLC and Scott O'Malley & Associates, LCC, its officers, agents, representatives and employees from any and all claims arising from the event that includes alcoholic beverages, performing right fees, accidents, injuries, etc.

RENTER may provide liability coverage for the event with limits of \$\_\_\_\_\_ and shall list Scott and Kathie O'Malley, family, companies and staff as additional insured. Renter shall provide a certificate of insurance to Western Jubilee Warehouse within 48 hours of the event. *Please discuss.*

ADDITIONAL CONDITIONS \_\_\_\_\_  
\_\_\_\_\_

Agreed Upon Rental Fee: \_\_\_\_\_  
Terms Of Payment: \_\_\_\_\_  
Check(s) Made Payable To: \_\_\_\_\_

Please do not sign below before discussing the conditions and pricing is established.  
**Agreed and Accepted**

\_\_\_\_\_  
Renter:                      Date:

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Additional Contacts & Phone Numbers:  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Western Jubilee Warehouse:    Date  
DBA Monitor Lane Properties, LLC

Western Jubilee Recording Company, LLC  
Monitor Lane Properties, LLC  
Scott O'Malley & Associates, LLC  
Go to [www.somagency.com](http://www.somagency.com), click  
Western Jubilee Warehouse for a visit  
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